

# SCHOOL CLOSURE & EARLY DISMISSAL PLAN

The attached yellow card is to be completed by you and returned to your child's teacher. They will then have your plan should school dismiss early. Your child's teacher will NOT be personally calling you as the school district will be calling and emailing parents by an automated system. The database pulls the **household** phone number for this call. **Please make sure the school office has your best daytime phone entered as the household phone number.**

## (1) School Closures Due to Weather, Road Conditions

A decision about weather-related school closures is made by 5:30 a.m., and the following communication occurs immediately. If schools are closed, parents and staff will be notified by email and the PSD voice messaging system, and on PSD's website. (Parents: **If you haven't already signed up, please sign up here to receive PSD e-mail alerts.**)

Note: When PSD schools are closed, B.A.S.E. Camp will be closed.

**Media outlets (listed at bottom of this message) will also list closures if schools are closed. Radio and television stations listed below will provide information about PSD school closures.**

## (2) 2-Hour Delayed Start of Schools Due to Weather, Road Conditions

Should the need arise due to inclement weather and/or questionable road conditions, PSD may implement a **2 hour delayed start of all schools.** A decision about weather-related delayed starts is made by 5:30 a.m.

If schools are on a delayed start, parents and staff will be notified by email and the PSD voice messaging system, and on PSD's website. (Parents: **If you haven't already signed up, please sign up here to receive PSD e-mail alerts.**)

**Media outlets (listed below) are informed if the district implements a 2 hour delayed start.**

**Bus pick up times:** Buses will pick up students at bus stops 2 hours later than regularly scheduled pick-up times. Buses will make every effort to be punctual, although traffic and road conditions may increase travel time. Please ensure your child is dressed warmly in anticipation of a potentially longer wait time. Parents are encouraged to walk their children to bus stops and avoid walking along the roadways. Sidewalks are safer even if these areas are not cleared of snow.

**Drop off and arrival times:** Parents dropping off students, students who walk, and students driving to school should arrive 2 hours after their regular arrival times. Please do not arrive earlier.

**Kindergarten and Early Childhood programs:** Morning-only kindergarten programs and morning Early Childhood programs are cancelled when there is a delayed start schedule. Afternoon kindergarten and afternoon Early Childhood programs will run on normal schedules. Full-day kindergarten and full-day Early Childhood programs will start 2 hours later than normal.

**Before and after school childcare:** B.A.S.E. (Before and After School Enrichment) Camp will open as normally scheduled for students attending these programs. If your childcare provider is other than B.A.S.E. Camp, contact them for start times.

**School dismissal times:** School dismissal times will remain on regular schedules, including bus drop-off times in neighborhoods and parent pick-up times at schools.

### **(3) Early Release of Schools Due to Weather, Road Conditions**

If the weather forecast suddenly changes to adverse conditions, PSD may put into action an **early release**. Parents are urged to please develop a plan for the possibility of your student's early release to your home. B.A.S.E. Camp will not be available after school if schools release students early. **When PSD makes a decision to close schools earlier than the regularly-scheduled release times due to inclement weather and/or questionable road conditions, parents will be notified by phone and email.** In addition, media outlets (listed below) and the PSD website also will communicate early release information.

**Parents are urged to make sure family contacts and telephone numbers are current at your child's school for such an emergency. (Parents: If you haven't already signed up, please sign up here to receive PSD e-mail alerts.)**

**Television Stations** (Comcast Cable channels are listed below; channels vary by provider):

#### **Television Stations**

	<b>Television Web Site</b>
Channel 4 KCNC4 Denver/CBS4	<a href="http://www.cbs4denver.com/">http://www.cbs4denver.com/</a>
Channel 5 CBS 5 (Northern Colorado)	<a href="http://www.noco5.com/">http://www.noco5.com/</a>
Channel 7 7News KMGH	<a href="http://www.thedenverchannel.com/">http://www.thedenverchannel.com/</a>
Channel 9 9News KUSA	<a href="http://www.9news.com/">http://www.9news.com/</a>
Channel 10 Comcast Cable and US Cable only	<a href="http://www.psdschools.org/services/channel10">www.psdschools.org/services/channel10</a>
Channel 13 Fox 31	<a href="http://www.kdvr.com/">http://www.kdvr.com/</a>

#### **Radio Stations:**

**KCOL 600 AM  
KCSU 90.5 FM  
KFAK 1310 AM  
KGRE 1450 AM  
KISS 96.1 FM  
KJJD 1170 AM  
KKQZ 94.3 FM  
KOA 850 AM  
KOOL 105 FM  
KQOF 1410 AM  
KRFC 88.9 FM  
KUNC 91.5 FM  
TRI 102 102.5 FM**

**We will notify Spanish radio stations KGRE 1450 AM and KJJD 1170 AM for Spanish speaking families.**